

IDENTIFICATION

Member number or File number: _____

Last name: _____ First name: _____

E-mail: _____ Telephone: _____

INSTRUCTIONS

You have declared that you have been found guilty of a criminal offence.

You must fill out this form and forward it to the OIQ so that it can assess whether a relationship exists between the offence and the practice of the engineering profession. Please declare any judgment rendered by a Canadian court finding you guilty of a criminal offence, and any judgment rendered by a foreign court finding you guilty of an offence of a criminal character.

If you are not a member of the OIQ, the OIQ may refuse to issue you a permit or register you on the roll of members if it believes that the offence is related to the practice of the profession. The OIQ may also take such action if you do not forward this form or another document or information required to assess your file.

If you are already a member of the OIQ, the OIQ may strike you from the roll of members or suspend your right to practice if the offence is related to the practice of the profession. The OIQ may strike you from the roll if you do not forward this form or another document or information required to assess your file. Please note that such action will not be automatically taken as a result of this declaration.

Unless you refuse or fail to transfer required information or documents, the OIQ will not take action against you before you have had an opportunity to submit your observations. For further information, please contact the Secretariat and Legal Affairs Department at 514-845-6141 or 1 800 461-6141

Please answer the following questions for each criminal offence of which you were found guilty.

CRIMINAL OFFENCE

1. Have you ever been granted an administrative pardon¹ for this offence?

a. If so, please attach a copy of the judgment granting you a discharge or of the decision granting you a pardon or royal clemency to this form. For a pardon obtained abroad, please attach all documents certifying the pardon.

b. If you were not granted an administrative pardon, please answer the following questions on this form.

¹ For offences committed in Canada, an administrative pardon means a record suspension, a pardon, or royal clemency.

EXPLANATIONS

4. Please specify the penalty issued.

5. Did you commit the offence while you were engaged in professional activities?

Yes

No

If yes, which activities?

EXPLANATIONS

6. Please explain below (or attach a letter providing the required explanations) the circumstances of the offence, such as when and where it occurred, if you committed the offence at work or as part of your work, what caused you to commit the offence, and what happened afterward.

REQUIRED DOCUMENTS

Please attach the following documents to this form:

- judgment or court minutes confirming your conviction and the sanction;
- criminal information form;
- depending on the case:
 - o the order for payment of the fine/surcharge;
 - o probation order;
 - o document confirming that a pardon was granted;
- all other documents that you consider relevant (application for a pardon, letter from the rehabilitation or detoxification center, etc.).

DECLARATION AND SIGNATURE

I certify and solemnly affirm that the information provided in this form and in all documents attached and/or sent by mail is true, exact and unaltered.

I authorize the Ordre des ingénieurs du Québec to contact the individuals or organizations that drafted, signed, produced or certified the documents in my file in order to check their accuracy and authenticity, where necessary.

I understand that a false declaration, the omission of a fact or the submission of false, altered or fraudulently obtained documents may result in the suspension or rejection of my request for registration on the roll of the OIQ if it is my first registration on the roll. However, if I am already registered on the roll, these acts may result in disciplinary sanctions.

Signature	Year (YY)	Month (MM)	Day (DD)

Please return this duly completed and signed form and all required documents by e-mail to aff.jur@oiq.qc.ca or by mail to the following address:

Secretariat and Legal Affairs
ORDRE DES INGÉNIEURS DU QUÉBEC
Windsor Station, Suite 350
1100 Avenue des Canadiens-de-Montréal
Montreal, Québec H3B 2S2